

## General Terms and Conditions - Corporate Clients

### 1. About the General terms and conditions

Dealing with the Bank's - General terms and conditions apply to all agreements between you (the company) and the Bank. Here you can read about your and the Bank's rights and obligations.

Individual business areas may require more detailed terms and conditions to serve as a supplement to the General Terms and Conditions. This applies to for instance the terms and conditions of the Netbank.

Also, the Bank's General terms and conditions contain information in accordance with the Danish Act of Payment (betalingsloven) and are considered a framework contract which states the rules for the use of payment accounts and payment services. The provisions of the Danish Act of Payment (betalingsloven) have been derogated to the extent possible unless otherwise provided by these Terms and Conditions or special conditions for the individual business areas.

The Bank may change its General terms and conditions without notice if the change is to your advantage. In other cases, you will be given three months' notice.

The General terms and conditions may be downloaded from [www.landbobanken.dk](http://www.landbobanken.dk) or obtained from your local branch.

### 2. Collection and processing of data

To enable us to provide our services to you, we need your name, address, business registration number (CVR), and you must provide information about your tax situation. You must provide documentation of the information given by showing a transcript from the Danish Business Authority, a memorandum of association or other identification.

In addition, you must provide information about the purpose and the expected scope of your client relationship with the Bank.

If you do not provide us with the required information, we may be unable to offer you advisory services or otherwise serve you. In some instances it may mean that we cannot establish business relations with you or that our business relations must be terminated. This will for instance be the case if the information is necessary, to comply with the statutory requirements.

Beneficial owners must disclose their names, addresses and civil registration numbers (CPR) and show their passports or other documentation including photo and civil registration number (CPR).

The Bank collects information for the purpose of offering all kinds of financial services, including payments, advisory services, client administration, client relationship management, credit rating, internal risk management, marketing and fulfilment of obligations in accordance with legislation.

If you use credit or payment cards, Netbank or other kinds of payment services, the Bank will obtain information from you, shops, financial institutions and others. We do this in order to execute and adjust payments and prepare bank statements, payment overviews, etc.

The Bank will obtain information from sources and records accessible to the general public. In connection with credit assessment, we will enquire whether you are registered at credit information agencies or included on warning lists. The Bank updates the information on an ongoing basis.

We register communication with you and record certain telephone conversations, for instance regarding investment.

According to the Danish legislation on measures to prevent money laundering and financing of terrorism, we are obliged to investigate the background behind and the purpose of all complex and unusual transactions and activities and to register the results of these investigations.

Moreover, we obtain information about you from our group companies and business partners (including correspondent banks and other financial institutions), in the instances when consent has been given or in accordance with the law.

According to the Danish legislation on measures to prevent money laundering and financing of terrorism, we will store information, documents and other relevant registrations for at least five years after the termination of the business relations or the completion of the individual transaction. Recorded communications and telephone conversations (voice logs) according to the MiFID rules are accessible for you for at least five years if you contact The Bank in this regard.

### 3. Disclosure and transfer of data

In order to fulfil agreements with you, for instance if you have asked us to transfer an amount to others, then we will disclose the information about you that is necessary to identify you and implement the agreement.

The Bank will also disclose information about you to public authorities to the extent we are obliged to do so according to the law, including the Money Laundering Secretariat at the Danish State Prosecutor for Serious Economic and International Crime according to the Danish Act on Measures to Prevent Money Laundering and Financing of Terrorism, and to the Danish Customs and Tax Administration (SKAT) in accordance with the Danish Tax Control Act.

In addition, the Bank discloses information to external business partners (including correspondent banks and other financial institutions) if you have consented to this or if such disclosure is possible according to legislation.

If you are in breach of your obligations to the Bank, the Bank may report you to credit information agencies and/or warning lists according to the rules in force.

### 4. The Bank's duty of confidentiality and your access to information

The Bank's employees are under a duty of confidentiality and are not allowed to disclose information which has come to their knowledge in the course of their employment with the Bank unless authorised to do so.

You may contact the Bank to learn which information the Bank holds about you. If you wish to have the information in writing, you may be charged a fee. However, access to such information can be limited.

If the Bank discovers that it holds erroneous or misleading information about you, the registrations will be corrected or deleted so that processing is effected on a proper basis.

If the Bank has given other erroneous information, we will make sure that the information is corrected.

### 5. Electronic communication

If you have Netbank Erhverv and thereby access to Netboks, you will generally receive messages in your Netboks from the Bank, including bank statements, agreements, terms and conditions and any changes hereto. Therefore, you must check whether there are any new messages in your Netboks. You may access messages in your Netboks for at least five years after receipt.

You receive messages in your Netboks. However, subject to a fee, you may receive paper messages or e-Boks messages. You may choose to receive paper messages/e-Boks messages via your Netboks or by contacting your account manager.

If you have an e-Boks, the Bank may always choose to send messages for information purposes and agreements for your electronic signature to your e-Boks.

You may log on to your e-Boks via [e-Boks.dk](http://e-Boks.dk).

If the public authorities change to an electronic mailbox other than e-Boks, the Bank may choose to use this electronic mailbox.

The Bank is not under an obligation to execute orders or instructions placed by e-mails and thereby accepts no liability for any losses as a result of that these may not have been executed.

### 6. Authorisation

You may authorise others in writing to operate your accounts with the Bank, usually via the Bank's power-of-attorney form. The authorisation will remain in force until the Bank receives your written notification of its revocation or amendment.

### 7. Interest and commission

You may contact the Bank to obtain information on its interest and commission rates applicable to deposits and loans.

Interest and commission rates, prices etc. are variable unless otherwise expressly agreed by you and the Bank. Variable rates imply that the Bank may change the rates.

There are prices for services rendered by the Bank and for answering enquiries from public authorities. You may contact the Bank to obtain information on prices.

The Bank's prices are calculated as a fixed amount, for the services or as a percentage, or an hourly rate proportionate to the extent of the services or a combination of the above.

The Bank may change variable interest rates without notice if the change is to your advantage and reduce the price of services.

#### **Change of variable interest rates and prices without notice**

The Bank may under current contracts without notice reduce its interest rates on deposits and raise its interest rates on new loans and credits and raise its prices of services and introduce new prices due to external circumstances beyond the control of the Bank and which are of importance to the Bank, for instance (non-exhaustive list):

- domestic or foreign changes of monetary or credit policy that affect the general interest-rate level;
- other developments in the general interest-rate level, for instance in the money and bond markets; or
- changes of taxes and duties.

The Bank is entitled without notice to introduce and raise the prices of one-off services and generally of new contracts.

#### **Change of variable interest rates and prices at 1 month's notice**

The Bank may under current contracts at 1 month's notice reduce interest rates on deposits and increase interest rates on loans and credits and raise its prices of services, if

- the circumstances change which individually provided the basis of the determination of the terms and conditions of your interest rates and prices; or
- the Bank changes its general interest-rate and pricing policy for business reasons, for instance to improve earnings, or to obtain a more appropriate use of the Bank's resources or capacity;
- market-related issues, when for instance competition- or earnings-related issues justify changes as regards one or more account types, including any amalgamation with another bank/financial institution.
- introduction of prices of services for which the Bank has not previously charged payment can take place at 1 month's notice. Yet, change or introduction of new prices to your disadvantage under current contracts on payment services can take place without notice.

#### **Change of variable interest rates and prices at 3 months' notice**

The Bank may under current contracts raise its interest rates on established housing loans at 3 months' notice.

Current contracts comprise contracts entered into, for instance a contract on an operating account, or a contract on Internet banking.

The Bank changes commission rates and other rates referred to as "premium" or "margin", etc. in specific agreements according to the same guidelines as those applying to changes to interest rates and prices.

The Bank will give notice of any changes in rates and prices. See how at [www.landbobanken.dk](http://www.landbobanken.dk) under Banken, Priser, Besked om ændring.

### **8. Value dates, calculation of interest and commission**

As a rule, interest and commission are calculated on a daily basis. The Bank will inform you on request about what applies to a specific account.

The **value date** is the date from which a payment into or out of an account or any other account movement will affect the calculation of interest on an account.

The **registration date** is the date on which The Bank registers an account movement.

The **entry date** is the banking day on which a registered account movement is entered. An account movement is entered on the banking day when the Bank receives the amount and no later than the next banking day after its registration.

**Banking days/transaction days** are every day with the exception of Saturdays, Sundays and Danish public holidays, 5 June (Constitution Day), Friday following Ascension Day, 24 and 31 December.

When the Bank has registered an account movement, it will be listed in the account entries in registration date order.

The value date is in case of

- cash payment in Danish kroner (DKK) or euro (EUR) into a payment account in DKK or EUR: first banking day after the entry date;
- other cash payments and payments by payment cards: as a rule, the first banking day after the entry date;
- transfers from other clients of Ringkjøbing Landbobank to payment accounts: the entry date;
- transfers from other clients of Ringkjøbing Landbobank to other accounts than payment accounts: the first banking day after the entry date;
- transfers received from other Danish banks to payment accounts: the entry date;
- transfers received from other Danish banks to other accounts than payment accounts: the first banking day after the entry date;
- payroll and supplier payments: the day on which the amount is at your disposal (usually the same day as the entry date);
- cash payment out of an account with Ringkjøbing Landbobank, including by card: the transaction day;
- withdrawal of cash at ATMs on non-banking days: the first banking day after the withdrawal;
- Use of payment cards at payment terminals: the entry date;
- transfers between own accounts with Ringkjøbing Landbobank in the same currency: the entry date;
- transfers between own accounts with Ringkjøbing Landbobank in EUR/DKK: the entry date;
- transfers between own accounts with Ringkjøbing Landbobank in various currencies: the entry date. In some instances, international bank holidays must be taken into account.

With respect to foreign exchange transactions and foreign exchange transfers reference is made to the section on foreign exchange transactions.

### **9. Interest and commission**

Interest due to you will be added annually.

Interest and commission payable by you will be charged monthly, quarterly or semi-annually.

The Bank may determine not to add/charge interest below a certain amount.

### **10. Overdraft interest and reminder fees, etc.**

If an account is defaulted on due to overdraft, arrears or use contrary to agreement, the Bank is entitled to charge overdraft interest. If the account is closed due to default, the Bank is entitled to charge default interest.

The Bank may charge

- fees for sending reminders
- debt collection fees
- fees to cover debt collection and legal assistance expenses.

The size of the reminder fee will appear from the Bank's reminder and from our price list. Details of other fees, overdraft interest rate and default rate are available at the Bank.

On defaulted claims, the Bank may choose to stop the crediting of interest for administrative and accounting purposes. This does not mean that we will waive our rights to receive interest on our claim and to demand payment of subsequently incurred costs. This will apply irrespective of what appears from the lists of account entries, self-service systems etc.

#### 11. Provisos as regards deposits

Non-cash deposits into your accounts will be recorded by the Bank provided that the Bank finally receives the amount.

This reservation applies even when it is not stated on receipts or other notifications regarding the deposit.

The Bank can according to agreement with other financial institutions be obliged to carry back amounts, for instance amounts that have been transferred due to fraud.

Deposits may have been registered and may be available before the entry date. The Bank will report to the public authorities on the basis of the entry date. You are responsible for deposits being made well in time for the amount to be reported as intended.

The Bank may reverse amounts credited to your account by an obvious mistake on the part of the the Bank, for instance if the same amount is credited twice.

#### 12. Bank statement examination

You are obliged to examine the entries in your account regularly. If there are any entries that you cannot acknowledge, you must contact the Bank as soon as possible.

However, any complaints regarding payment transactions comprised by the Danish Payment Services Act must be made within two months of the transaction being executed.

#### 13. Payments from your accounts

**Payment accounts** are all accounts which are opened to execute payment transactions.

The Bank determines which accounts can be used as payment accounts, and therefore you will not be able to make payment transactions from all your accounts with the Bank.

The **execution time** is the time which will pass before a payment transaction has been registered in the payee's account. The maximum execution time for payments is one banking day, however a maximum of two banking days as regards paper-based payments, for instance giro forms.

However special terms and conditions apply to international payments and payments in foreign currency. The terms and conditions can be viewed in 'Terms and Conditions - International Payments'.

If a payment order is received near the end of a banking day, the payment order will be considered to have been received on the following banking day. The closing time of a banking day depends on the type of payment order. The cut-off times for the various types of payment transactions are available from the Bank on request.

Payments may have been registered before the entry date and may have affected your available balance. The Bank will report to the public authorities on the basis of the entry date. You are responsible for making payments well in time for the amount to be reported as intended.

**You may revoke** payment orders up to and including the banking day before the banking day on which you intended the order to be executed. You may revoke payment orders within the time-limits applicable to individual types of payment transactions.

**The Bank may reject a payment order** in the absence of sufficient funds in the account from which the payment is to be drawn.

#### 14. Set-off

The Bank is entitled, without prior notice to you, to set off any amount receivable, due or not due, against your balance with the Bank or against any amount payable by the Bank at the present or any future time, whether the amount receivable is due or not due.

The Bank will not set off amounts against account balances which are exempt from debt enforcement by law or separate agreement.

#### 15. Termination of customer relationship

You and the Bank may terminate the customer relationship without notice. If the Bank terminates the customer relationship, you are entitled to receive a reason.

If you cannot accept changes to the rules on payment services, you must notify the Bank before the change takes effect. You will simultaneously cancel the payment services to which the change relates.

Upon termination of a customer relationship, the Bank is entitled to terminate any surety and guarantee obligations and to free itself from other obligations undertaken on your behalf. In addition, you are obliged to release the Bank from all obligations undertaken on your behalf or, when necessary, to provide security for such obligations.

#### 16. Foreign exchange transactions

For cross-border payments and foreign-exchange payments, the Bank's Terms and conditions - International Payments, which are available at [www.landbobanken.dk](http://www.landbobanken.dk) or at the Bank's branches, will apply.

As regards payment transactions falling within the Danish Payment Services Act and entailing conversion between two currencies the Bank will apply the following principles for the determination of the exchange rate:

**Quoted rate.** The rate is fixed on the basis of the Ringkøbing Landbobank's exchange rate plus a premium or less a discount of up to 0,75 % per cross rate. The premium or discount rate depends on the specific cross rate.

The principle applied to the payment transaction depends on the transaction type as well as the currency. We will inform you of the principle, rate and any premium or discount used on request.

The rate is published at Netbanken or is available upon request from the Bank.

#### 17. Transactions abroad

Where the Bank transacts business outside Denmark on your behalf, it will choose the business partner. The Bank is not liable for any error committed by the chosen business partner nor for the fulfilment of its obligations.

You and the Bank are subject to the rules of law, customs and business conditions governing the agreement with the business partner.

When you transfer money to countries outside Denmark, you must be aware that information may be passed on to the US authorities. SWIFT is an international data network for the transfer of funds between countries. According to US legislation, SWIFT has been ordered to disclose information if it suspects financing of crime or terrorism when payments are executed.

If you make cross-border payments or payments in foreign currencies or if you are to receive cross-border payments or payments in foreign currencies, you must be aware that the payment may be contrary to international sanctions and consequently the payment may be delayed, returned or frozen. The Bank will not be liable for any loss occurred in this respect.

#### 18. In case of disagreement with the Bank

If you are dissatisfied with the Bank, please contact your branch.

If, after having discussed the problem with your branch, you do still not agree with the Bank, you may file a complaint with the Bank's complaints officer. You may obtain information about the complaints officer of the Bank's upon request from the Bank or at [www.landbobanken.dk](http://www.landbobanken.dk).

Complaints concerning the Bank's compliance with financial legislation may be filed with the Danish FSA.

#### 19. The Bank's liability to pay damages

The Bank will be liable to pay damages if, due to errors or negligence, the Bank's performance of its agreed obligations is delayed or defective.

Even in areas where strict liability applies, the Bank will not be liable for any loss incurred as a result of

- breakdown of/non-access to IT systems or the corruption of data in these systems ascribable to any of the events listed below, regardless of whether the Bank or an external supplier is responsible for operating the systems;
- power failure or breakdown of the Bank's telecommunications, legislative or administrative intervention, natural disasters, war, rebellion, civil unrest, sabotage, terrorism or vandalism (including computer viruses and hacking);
- strikes, lockouts, boycotts or blockades, regardless of whether the conflict is aimed at or initiated by the Bank itself or its organisation, and regardless of the cause of the conflict. This also applies where the conflict affects only parts of the Bank;

- other circumstances beyond the control of the Bank.

The Bank will not be exempt from liability where

- at the time of signing the agreement, the Bank ought to have foreseen the event that caused the loss or ought to have prevented or remedied the cause of loss;
- under Danish law, the Bank is liable for the cause of loss under any circumstances.

Moreover, the Bank will not be liable for any direct loss as a result of the non-execution of or defective execution of payment transactions falling within the Danish Act of Payment (betalingsloven).

#### **20. Business partners**

According to the Danish Executive Order on Good Business Practice for Financial Undertakings, we must disclose that we receive commission or other remuneration for arranging for the sale of and selling the products of our business partners.

A list of our business partners is available at [www.landbobanken.dk](http://www.landbobanken.dk) and the Bank's branches.

#### **21. Garantiformuen**

As a client of the Bank you are to a certain extent protected against losses through Garantiformuen (Danish guarantee scheme for depositors and investors). You can read about the scope of the coverage at [www.landbobanken.dk](http://www.landbobanken.dk) or at [gii.dk](http://gii.dk).

#### **22. Supervisory authority**

The Bank is subject to the supervision of the Danish FSA, Århusgade 110, DK-2100 Copenhagen Ø, [finansilsynet.dk](http://finansilsynet.dk) and is registered under FSA number 7670.

#### **23. Applicable law and jurisdiction**

Any disputes will be settled in accordance with Danish law and under the jurisdiction of the Danish courts. If the defendant's home court is not a Danish court, an action may be brought before a court in the judicial district of the registered office of Ringkjøbing Landbobank.

Valid from 1 February 2019

#### **Translation**

The above is a translation of the Danish "Almindelige forretningsbetingelser - erhvervskunder". In case of doubt the Danish original will apply.